



**References**

Please list three professional references.

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone:(\_\_\_\_) \_\_\_\_\_  
Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone:(\_\_\_\_) \_\_\_\_\_  
Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone:(\_\_\_\_) \_\_\_\_\_  
Address: \_\_\_\_\_

**Previous Employment**

Company: \_\_\_\_\_ Phone:(\_\_\_\_) \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_  
Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
May we contact your previous supervisor for a reference? **Yes** **No**

Company: \_\_\_\_\_ Phone:(\_\_\_\_) \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_  
Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
May we contact your previous supervisor for a reference? **Yes** **No**

Company: \_\_\_\_\_ Phone:(\_\_\_\_) \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_  
Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
May we contact your previous supervisor for a reference? **Yes** **No**



## Employee Availability Information

Employee name: \_\_\_\_\_

Home/Cell Phone: (\_\_\_\_) - \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

Department: \_\_\_\_\_

### Days I can work:

Please list the hours you are available to work on a regular basis

What is the maximum number of shifts per week you are available for?

Monday: \_\_\_\_\_

\_\_\_\_\_

Tuesday: \_\_\_\_\_

Wednesday: \_\_\_\_\_

What date are you available to start working at Andes?

Thursday: \_\_\_\_\_

\_\_\_\_\_

Friday: \_\_\_\_\_

Saturday: \_\_\_\_\_

Sunday: \_\_\_\_\_

As you may know, our busiest time here is when most people are enjoying holidays and vacations. We would like to have an idea of your availability during this time.

Will you need time off November 24, 25, & 26, 2023? (Thanksgiving)

Yes or No

If yes, please clarify.

\_\_\_\_\_  
\_\_\_\_\_

Will you need time off between December 21, 2023 - January 2, 2024?

Yes or No (Not Open Christmas Day)

(Christmas/ New Years)

If yes, please clarify.

\_\_\_\_\_  
\_\_\_\_\_

Will you need time off between Jan. 11 - Jan. 15, 2024?

(Martin Luther King Weekend)

Yes or No

If yes, please clarify.

\_\_\_\_\_  
\_\_\_\_\_

Will you need time off between Feb. 15 - Feb. 19, 2024? (Presidents Weekend)

Yes or No

If yes, please clarify.

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Ski Til Midnight:

Will you need time off Saturday, Feb. 24, 2024? Hours open 10am-Midnight.

Yes or No

(Note: Just need to be available between those hours)

Will you need time off Saturday, March 2, 2024? Hours open 10am-Midnight.

Yes or No

Are there any other days you know you need off at this time?

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Are you available to work through the last day of the 2023/2024 Ski Season which usually the end of March? YES or NO

Thank you for taking your time to fill out this form. This information is helpful to us in our hiring process. This form will go into your personnel file so please sign and date it and bring it to your review.

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Signature

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Date

**Thank you for applying with us!**